



## Application to Exhibit Art at the Greenfield Library

Name of Artist/Group: \_\_\_\_\_ Website \_\_\_\_\_

Contact Information:

Name \_\_\_\_\_ Today's date \_\_\_\_\_

Address \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Please describe the nature of your art:

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The Greenfield Library exhibits run for one calendar month.

List the month/year you would like to exhibit at the Library:

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

I have read and agree to the terms of the Greenfield Library Guidelines for Art Exhibits.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by Director

\_\_\_\_\_  
Date

**Greenfield Public Library, 5310 W. Layton Avenue, Greenfield, WI 53220-4011  
(414) 321-9595 [www.greenfieldlibrary.org](http://www.greenfieldlibrary.org)**

## **Guidelines for Art Exhibits at the Greenfield Library**

The Greenfield Public Library invites area artists to exhibit their artwork at the Greenfield Public Library.

- Those wishing to exhibit artwork at Greenfield Public Library must complete and submit the Application to Exhibit Art at the Greenfield Library
- Exhibits must have the library director's approval. You will be notified within 5 business days of receipt of your application.
- Exhibits can be booked up to one year in advance and are considered on a first-come, first-served basis.
- Sale of artwork is allowed. The library does not handle such transactions, but will refer customers to the artist. There is a 10% commission for artwork sold as a result of it being exhibited at the Library. All commission proceeds will go towards art projects in the library.
- Artist receptions can be arranged. Please check with the library to arrange for a reception. Refreshments are the responsibility of the artist.
- Artists are responsible for hanging and removing their artwork. Library staff is always available to answer questions and help with the hanging system.
- Artists may exhibit at the library once during a period of two calendar years.
- Exhibits must be set up during business hours on the first business day of the month and taken down by the last business day of the month, unless prior arrangements have been made.
- The library assumes no responsibility or liability for loss or damage to artwork.
- The library director has the authority to approve or deny an application to exhibit.

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